

MARHABA Participant Tracking Log

UID: _____

Date	Start and End Time of Encounter	Encounter Type	Outcome of Encounter	Comments/Explanation

Encounter type:

Phone call (PC)

Unscheduled visit (UV)

One-on-one (OO)

Other (Explain)

Outcome codes:

SP = Spoke with participant (explain)

AM = Left message on phone

BZ = Busy signal

CC = Phone call from client (explain)

DS = Disconnected (explain)

LM = Left message with person who answered phone

NA = No answer

OT = Other (explain)

AC = Person no longer lives at address- No forwarding #

WN = Wrong Number